

500 KAR 10:020. Administration and application procedure for community corrections grant program.

RELATES TO: KRS 196.710

STATUTORY AUTHORITY: KRS 196.710

NECESSITY, FUNCTION, AND CONFORMITY: This administrative regulation is necessary to provide the application process and administrative procedures for the community corrections grant programs enacted by the General Assembly in KRS 196.710.

Section 1. Application Process. The director shall notify eligible applicants of the availability of grant funds, requirements of the program, grant application format, and deadline for receiving applications by mailing notices to each county government and judicial circuit.

Section 2. Eligibility Requirements. (1) The following programs are eligible for funding pursuant to KRS 196.705:

- (a) Victim restitution;
- (b) Community service work;
- (c) Home confinement;
- (d) Electronic monitoring;
- (e) Drug and alcohol counseling program;
- (f) Day reporting centers; and
- (g) Other programs that are for a purpose outlined in KRS 196.705.

(2) Eligible applicants may apply for a grant to implement a program plan in a judicial circuit. Prior to submitting a program plan, the board shall approve the application which shall include:

- (a) Project overview containing a description of the cities and counties to be served and the general format of the programs;
- (b) Letters of certification of need and support from the circuit judge, Commonwealth attorney and the chief executive officer of the governmental unit;
- (c) A projected budget detailing the manner in which the funds shall be expended;
- (d) Any local funds or contributions allocated to the development and implementation of the program plan;
- (e) All of these topics are contained in the form entitled "Kentucky Community Corrections Act Grant Application" which is hereby incorporated by reference. The "Kentucky Community Corrections Act Grant Application" is available for inspection and copying at the Division of Administrative Services, Kentucky Department of Corrections, 5th Floor, State Office Building, Frankfort, Kentucky between the hours of 8 a.m. and 4:30 p.m. Monday through Friday.

Section 3. Department Assistance. The department shall provide consultation and technical assistance for the development of program plans within budget and staffing limitations of the department.

Section 4. Funds Restrictions. Grant funds shall be used for the development and implementation of new or enhanced programs and services for the targeted offenders. Such funds shall not be used to supplant funds previously committed to said programs and services by local or state government.

(1) Grant funds shall not be used for jail operations or the renovation or construction of facilities or the acquisition of land.

(2) Grant funds shall be disbursed on a quarterly basis but the board shall not spend any funds unless services have been rendered.

Section 5. Award Procedure. (1) The director shall forward copies of the grant application form hereby incorporated by reference to members of the commission who shall vote on the applications within sixty (60) days of the final deadline. The commission shall make their decision based on priorities established by the commission. The director shall notify the recipient(s) of the grant(s) award(s) within two (2) weeks of the decision.

(2) Grants shall be made on a year-to-year basis with consideration for continued funding until June 30, 1994 after review of submitted progress reports and audit reports. No continuation funding shall be provided to a program which has failed to reduce prison commitments. (19 Ky.R. 1021; Am. 1366; eff. 12-9-92; 2090; 2406; eff. 5-10-93.)